

## Privacy

DR Reinigingstechniek, located at Venlosesteenweg 23 A, B-3640 Ophoven, Belgium is responsible for the processing of personal data in accordance with this privacy statement.

Contact details:

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D. Ruers is the data protection officer of DR Reinigingstechniek. He/she can be reached via [info@reinigingstechniek.be](mailto:info@reinigingstechniek.be)

## Personal data that we process

DR Reinigingstechniek processes your personal data because you use our services and/or because you provide it to us yourself.

Below you will find an overview of the personal data we process:

- First and last name
- Address details
- Telephone number
- E-mail address

## Special and/or sensitive personal data that we process.

Our website and/or service does not intend to collect data about website visitors who are younger than 16 years old. Unless they have permission from their parents or guardians. However, we cannot verify whether a visitor is older than 16 years old. We therefore recommend that parents be involved in the online activities of their children to prevent data about children from being collected without parental consent. If you are convinced that we have collected personal data of a minor without this consent, please contact us at [info@reinigingstechniek.be](mailto:info@reinigingstechniek.be) and we will delete this data.

## For what purpose and on what basis do we process personal data?

DR Reinigingstechniek processes your personal data for the following purposes: - To be able to call or email you if this is necessary for the provision of our services

## Automated decision making

DR Reinigingstechniek makes #responsibility decisions based on automated processing in matters that can have (significant) consequences for people. These are decisions made by computer programs or systems without the involvement of a human (e.g. an employee of DR Reinigingstechniek). DR Reinigingstechniek uses the following computer programs or systems: #use\_explanation

## How long we keep personal data

DR Reinigingstechniek does not keep your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. We use the following retention periods for the following (categories) of personal data: #retention\_period

## Disclosure of personal data to third parties

DR Reinigingstechniek only shares data with third parties if this is necessary for the execution of our agreement with you or to comply with a legal obligation.

## Cookies or similar techniques that we use

DR Reinigingstechniek uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer, tablet or smartphone when you first visit this website. DR Reinigingstechniek uses cookies with a purely technical functionality. These ensure that the website functions properly and that, for example, your preference settings are saved. These cookies also serve to ensure and optimize the proper functioning of the website. We also place cookies that track your surfing behavior so that we can offer customized content and advertising. When you first visited our website, we have already informed you about these cookies and asked for permission to place them. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all previously stored information via the settings of your browser. An explanation can be found at: <https://veiliginternetten.nl/themes/situation/cookies-wat-zijn-het-en-wat-doe-ik-ermee/>

## View, adjust or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to data processing or to object to the processing of your personal data by DR Reinigingstechniek and you have the right to data

portability. This means that you can submit a request to us to send the personal data we have about you in a computer file to you or another organization you specify. You can send a request for access, rectification, deletion, data transfer of your personal data or a request to withdraw your consent or object to the processing of your personal data to [info@reinigingstechniek.be](mailto:info@reinigingstechniek.be). To ensure that the access request comes from you, we ask you to enclose a copy of your proof of identity with the request. Make your passport photo, the MRZ (machine readable zone, the strip with numbers at the bottom of the passport), your passport number and your national registration number (BSN in the Netherlands) black in this copy. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks. DR Reinigingstechniek also points out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: [https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens /tip-ons](https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons)

#### **How we protect personal data**

DR Reinigingstechniek takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly protected or there are indications of misuse, please contact our customer service or via [info@reinigingstechniek.be](mailto:info@reinigingstechniek.be)